



## **Sponsorship of Third-Party Healthcare Organisation Education Face to Face/Virtual**

Sanofi supports the enhancement of medical knowledge and the quality use of medicines through sponsorship of independently organised educational activities.

*All support must meet the requirements of local regulatory Codes; in particular the [Medicines Australia's Code of Conduct](#) and Sanofi policies.*

### **Submission process**

- A written Request for Sponsorship and Agenda and/ or Invitation is required to assess each activity.
- The Request can be in the form of a Meeting Prospectus or Letter on letterhead of the requesting organisation. If neither of these options is available, and for smaller sponsorships, a business email from the meeting convener on behalf of a named group or an organisation may suffice.
- If approved by Sanofi, acknowledgment of support of the meeting as per the detail of benefit to Sanofi should be added to the invite/agenda (e.g. recognition, Sanofi company logo).

### **Request for Sponsorship**

Details of the Sponsorship Request should include:

- Name of the meeting and the organisation or group holding the meeting
- Date of meeting
- Name of venue (for face-to-face meetings)
- Name of the event
- Financial amount requested
- Detail on how the sponsorship will be attributed
- Anticipated number of attendees
- Speciality of expected attendees
- Website link to the meeting, if available
- ABN or NZBN (if applicable) of requesting organisation or group if being paid by Sanofi AND direction to pay if Sanofi is paying another party other than the sponsored party (e.g. event group)
- Detail of benefit to Sanofi for sponsoring the meeting e.g. acknowledgment, trade stand etc.

### **Agenda / Invitation**

The meeting Agenda/Invitation should include:

- Name of meeting and the organisation or group holding the meeting
- Date
- Venue
- Start and Finish time of the meeting
- Session and breaks/mealtimes
- Details of medical content (e.g. presentation titles)
- Name of speakers/chairs & qualifications
- RSVP details if document is an invitation.

Please use our [Contact Us page](#) for any further queries.

**Our commitment to transparency and disclosure**

As a member of Medicines Australia, Sanofi is committed to openness and transparency in our interactions with healthcare professionals, healthcare organisations and patient organisations. In accordance with the Medicines Australia Code of Conduct, Sanofi publicly discloses reportable transfers of value made to healthcare professionals, healthcare organisations and patient organisations (through sponsorships, grants or donations). This commitment reflects our dedication to ethical engagement, upholding trust, respect and independence of healthcare providers, patients, and other stakeholders in the pharmaceutical industry. For further information please see the [Medicines Australia Code of Conduct](#).